

APPLICATION FOR LETTER OF AUTHORITY

Select either Business or Governmental Entity:

☐ Business

☐ Governmental

- ❖ It is understood that we are not authorized or licensed to offer or provide services as an investigations company, guard company, alarm systems company, armored car company, courier company and/or guard dog company required to be licensed under the provisions of Title 10, Chapter 1702 Occupations Code and Administrative Rules on a contractual basis to any other person or entity.
- ❖ It is understood that a security officer commission must be applied for and obtained from the Private Security Bureau for each individual employed to carry a firearm before that individual may carry a firearm.
- ❖ It is understood that a non-commissioned security officer registration must be applied for and obtained from the Private Security Bureau for each unarmed security officer.
- ❖ It is understood that we must provide to the Private Security Bureau a color photograph(s) of the uniform(s) we intend to use showing the uniform's badge, identification nameplate and if used a shoulder patch containing the name of our company as it appears above.

Signature of Authorized Person: _____ **Date:** _____

Title of Signer: _____

Please include the following items along with this completed form:

Note: Items 3, 4, 5, 6, 7, 8 and 9 above do not apply to Governmental Letters of Authority

1. Fee(s) submitted by mail, must also have a PSB-50 form attached.
2. Submit the \$400.00 registration fee + \$12.00 subscription fee= **\$412.00** in the form of a cashier's check, money order or company check.
3. Provide uniform picture(s) showing the uniform(s), badge, identification nameplate and shoulder patch conforming to the requirements of Title 10, Chapter 1702 Occupations Code and Administrative Rules. Photographs must be legible and clear.
4. Complete and submit PSB-04A (Owner/Manager Application) form or PSB-04B if utilizing the online application process.
5. Complete and submit PSB-04A to qualify as a manager (only) and submit the \$30.00 registration fee + \$3.00 subscription fee= **\$33.00**.
6. Submit two classifiable Board approved fingerprint cards along with the **\$25.00** FBI classification fee
7. **NOTE:** If you are a Peace Officer, you are not required to submit FBI fingerprint cards; however you must submit form PSB-49 Peace Officer Fingerprint Waiver along with your application.
8. To qualify as a manager, you must complete and pass the Bureau administered manager examination (consisting of 140 questions, multiple choice and true/false)
9. Submit PSB-05 (Certificate of Liability Insurance) form signed by an insurance agent licensed in Texas (No binders).

PLEASE TYPE OR PRINT CLEARLY

Business or Governmental Entity Name: _____

Mailing Address: _____

Physical Address: _____

Name of Manager: _____

Last

First

MI

Business Telephone (area code + number): _____ **Fax Number:** _____

Signature of Manager: _____

Fees submitted to the Private Security Bureau are not refundable or transferable.

NOTICE: This is a Governmental record. Any false entry made on this document is considered a criminal violation.